

Draw #1



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI. 02903
(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilmartin, Attorney General

02/19/2013

U.S. Department of Justice
Criminal Division
B. Gene Patton, Assistant Deputy Chief
Asset Forfeiture and Money Laundering Section
1400 New York Avenue
Suite 20100
Washington, DC 20530

Dear Mr. Patton,

This memo is being provided for your review in order for the Rhode Island Department of Attorney General to receive the first "draw" installment of the Google Sharing Settlement. As you may be aware, the state procurement process requires a funding source be in place prior to the actual purchase of any item. Toward that end, for the Department of Attorney General to issue a simple request for proposal for any item contemplated to be purchased, the state purchasing office requires a confirmation of available cash within the dedicated financial account being utilized to make said purchase. This memo is intended to outline the particular purchases contemplated over the next three to six months. I will cover each individual purchase under separate bullets below and reference the actual expenditure by category so that they can be summarized at the end of the memo. We have created a draw schedule that should facilitate the compliance required for state purchasing to issue RFP's, contracts and purchase orders for items being purchased through this settlement.

Item 1.

Attached please find the formal request for proposal (RFP) to state purchasing to solicit bids for a professional review of our Information Technology and Real Estate Infrastructure resources (Attachment labeled Exhibit 1). The Department of Attorney General has been explicitly clear that we will not spend this funding until we are assured there is a definite need and that we have a plan in place on what purchases should be considered pursuant to this settlement. To that end, we expect this review to be all encompassing with respect to our daily IT production environment, barring a few existing proprietary systems that will be retrofitted using a sole or single source procurement process. As the RFP laid out, the Department has significant IT related needs such as storage, server capacity, operability, wireless capacity, portability and functionality. Ideally we envision our professional staff using some type of

electronic portal in the courtroom or outside of the office environment using a unified secure system of accessing our case materials and daily production environment. We currently have a number of internal security concerns regarding our IT Infrastructure. We have little to no internal skill sets available to educate, guide or assist the office implementing corrective measures for these needs. In conjunction with the IT related issues, we believe we have outgrown our main office and our county offices have numerous physical limitations and impairments that any improvement associated with our IT Infrastructure should be coupled in the review of our physical space allocation needs. A third segment of the RFP includes other related services. One of those services will be an independent external audit that will assure your agency that we are complying with the asset forfeiture policies and procedures throughout the process of expending these settlement resources.

While we know what we need in a review of these systems and infrastructures, we do not know how much it will ultimately cost. A fair estimate for these services should equate to an approximate cost of \$150,000.00 (say \$25k / per month) over the next six months and be attributed to the miscellaneous category for draw and reporting purposes. We will provide a more accurate accounting of the costs after an award has been approved and a contract signed with the vendor selected.

Item 2.

The Department has a need to increase the current vehicle fleet from nine vehicles to twelve. We anticipate the purchase of three Chevrolet Impala's, standard vehicle (non police package) that we acquired previously for our existing fleet needs. The distribution of these vehicles would be Divisional assets for the Chief of Criminal, Chief of Civil and an additional vehicle for the Medicaid Fraud Control Unit. Our most recent purchases were just under \$20,000.00 each vehicle. We did have some trade in value during our prior purchases that kept the actual purchase price down. I have attached the last two purchase orders we incurred for comparability. We anticipate the time from RFP to actual purchase to be four to six months. The funds would not be needed until delivery of the vehicles. The costs associated with vehicles would be associated with the miscellaneous expenditure category for draw and reporting purposes. Please see the attached purchase order (Exhibit 2.) for similar vehicles the Department acquired recently.

Item 3.

The Department has the sole statutory responsibility for operating and maintaining the State's Criminal History repository. The last time we refreshed the equipment and software for the Criminal History was eight years ago. We have not been able to secure appropriate funding through our annual capital improvement plan requests over the last six years to provide funding needed to reinvest in a complete overhaul of our system, which would bring the connection direct to the FBI instead of using a mutual connection through the state of Connecticut, as is our current configuration. The equipment housed in Connecticut has not been refreshed in ten to twelve years and is currently outdated and will not be compliant with Connecticut's newer system being installed this year. Additionally, we intend to add additional components that would house criminal photos, priority list defendant last known addresses, provide fields to track mental health index data, generate administrative reporting that is not currently

In place and eliminate numerous field that are no longer used. We estimate the cost of rehabbing our system to cost approximately 2.0 million dollars of computer hardware and software enhancements. We have attached the estimate as Exhibit 3. We intend to utilize the States procurement provisions for sole/single source as these product sets are proprietary in nature and affect our ability to communicate statewide to all state and local law enforcement agencies. We are in the process of developing a vetted scope document for contract purposes.

Item 4.

The Department is currently operating an Automated Fingerprint Information System (AFIS) for both criminal and civil law enforcement aspects. Both functional requirements are in need of a refresh and update to incorporate many of the enhanced functionalities that were not available at the time the office implemented the system. Today many of the employment prospects are required by state statutes to perform national background checks in areas that employ people who deal directly with children or elders. Employment laws continue to expand the requirement for national background checks to include a variety of additional employment categories such as daycare, healthcare, pawnshop owners and others. We need to upgrade our existing system architecture to provide the ability to hold civil prints in varying capacities, include rap-back capabilities, add functional dashboard requirements for specialized employment sectors as well as establish appropriate file storage. We also need to provide the capability of permitting external private vendors to perform the fingerprinting for employment application processes. This will require secure connectivity into our Bureau of Criminal Identification Division.

We are in the process of developing a civil employment background check process through the use of a one-time grant from the US Department of Health and Human Services, Medicaid Division for the State's health care employment sector. We do not have budgeted resources to facilitate additional costs beyond the scope of the authorized federal grant covering health care workers only. While we are scoping this project right now, we have not been able to determine with finality that the authorized grant contains sufficient funds to complete the scope of what needs to be completed. One aspect in particular involves the outdated records storage system we maintain in the Connecticut AFIS architecture. Anticipated in our equipment refresh is a continued use of the connection using new equipment that will be used as our disaster recovery point should we ever lose our direct connection to the FBI. The existing technology in Connecticut is outdated and must be refreshed to maintain connectivity with Connecticut's upgrade and provide a stable platform that will extend the lifecycle of the architecture. We anticipate the cost not to exceed \$500,000.00 above and beyond the available grant being used for the health care portion of the upgrade over the next six months. This expense should be categorized as Computer Hardware and Software. Our developer is in the process of generating a quote which we will share once completed.

Item 5.

One of the Office functions is maintaining a Pawns and Precious Metals Database for state and local law enforcement to track stolen materials. Our database was created as a very simple repository from

which we enter high priority items from manually prepared pawn slips and precious metal transactions. We are fairly current entering precious metals transactions but we are pretty far behind identifying pawn shop slip items. Two years ago, state legislation was approved requiring dealers of electronic equipment to submit to our database in an electronic method the items, serial numbers and description of electronic goods. While the legislation has wonderful merit, no funding was ever provided to enhance the existing electronic database. Late last fiscal year we generated a request for proposals to hire a developer to modify our existing database. We had intended on using surplus personnel and benefit funds to pay for the developer as no funds were ever allocated to this project. As we were out for bid, our state administration office along with the state legislature swept all the unobligated excess personnel and benefit accounts to fix the deficits of other state departments. No funding was provided in this budget cycle to be allocated to developing the needed enhancements to the existing system. We know through the bids that were submitted last year that the cost for a software developer will be approximately \$200,000.00. We anticipate an additional \$35,000.00 for a project manager who will ensure we get what is needed for not only the electronic materials but all pawn shop and precious metal transactions to be submitted electronically. An added component of this project is all the data that is entered into the existing database has been done through a series of contracts for data enter employees who have been paid through federal grants. The federal grants are no longer available after June 30, 2013 to support the data entry work. We anticipate this project will be completed at the same time as the end of the work being performed by the temporary data entry clerks we hired. We further anticipate there will be a need for computer hardware to complete this project in the amount of \$30,000.00. We seek approval of \$265,000.00 which will be categorized as \$235,000.00 for computer software and \$30,000.00 for Computer Hardware. A copy of the RFP being issued through state purchasing is attached as Exhibit 4.

Item 6.

Our office facilities located in the Licht Judicial Complex are in need of an upgrade and remodel. We have already conducted some preliminary work in anticipation of going out for formal bids to determine the overall costs. We have conducted an architectural design and are in the process of finalizing an engineering design to provide for the heating ventilation and air conditioning services in the redesigned configuration. The Department of Attorney General would be financially responsible for all construction and renovation costs associated with any improvements to the Licht, Newport County, and Washington County facilities. While all of these facilities are in need of renovation, Licht is our highest priority outside of our main offices at 150 South Main Street in Providence. The facility is in dire need of carpet replacement, cubicle changes, office reconfiguration, wiring, computers, phones, painting, lighting and file storage space. The Licht complex has not seen renovation work in the past 15-20 years. One of major concerns is to secure the staff through a series of locked entries. Even though there is security to enter the court facilities, our staff are left to their own security measures when dealing with irate defendants, families of defendants and or witnesses. At times the defense attorneys have migrated into meetings and prosecutor offices because we have no independent security measures in place. The renovation of these offices will include security provisions. We anticipate the real estate vendor selected in item one above will confirm our current conclusion and agree with the work that has been

completed to date. We sought funding from our state general revenue and capital programs for this project only to be denied with no assurance as to when or if funds will be made available. The overall dimensional footprint will not change but the renovated design will provide a more efficient operation and generate additional usable square footage. We anticipate construction costs to run about \$250,000.00 which will be categorized as Improvements / Expansion to Buildings. We will be going out to bid once our architect has completed drawings and we have a secure funding source from this settlement.

Item 7.

The Office is requesting permission to purchase a number of educational materials for distribution in various venues. We are seeking the ability to create office-related brochures, educational materials and products that will be distributed containing the office information and identifying logo such as information cards, lapel pins, challenge coins, certificates, pens and folders. The Attorney General visits local school districts throughout the year, yet he doesn't have materials to provide students they could use to contact the office. Similarly, our Consumer Unit, Medicaid Fraud Unit, Victim Services Unit, Public Information and Communications Office, Bureau of Criminal Information, Administration Office and others have regular contact with constituents for educational and outreach purposes, yet they do not have funding available to provide appropriate communication materials. We seek \$25,000.00 which will be categorized as Miscellaneous.

Summary

Miscellaneous category	Item 1	\$ 150,000.00	IT & Real Estate Consultant
	Item 2	60,000.00	3 vehicles
	Item 7	<u>25,000.00</u>	office promotional materials
		\$ 235,000.00	total

Computer Hardware/Software	Item 3	\$ 2,000,000.00	Criminal History (CPI)
	Item 4	500,000.00	Automated Fingerprints (Cogent)
	Item 5	<u>265,000.00</u>	Pawns and Precious Metals
		\$ 2,765,000.00	total

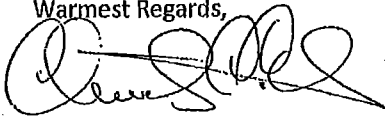
Improvements / Buildings	Item 6	\$ 250,000.00	total
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The combined total of the seven items above represent \$3,250,000.00 in requested funds over the next six months. We recognize the timing of these expenditures will vary over the next six months. Please provide guidance with respect to how much and when funds could be made available. An approval letter for the above items could be used to satisfy our State Purchasing Agent that these are permitted expenditures and will be funded in accordance with the terms of the settlement. Please advise as to our next step in the process.

I have included a draft of what the first "draw" would look like for the seven items above.

Should you have any questions, please contact me at (401) 274-4400 ext. 2350 or via email at ccotta@rlag.ri.gov

Warmest Regards,

A handwritten signature in black ink, appearing to read "Chris Cotta", with a stylized flourish at the end.

Christopher Cotta
Director of Administration



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903
(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilmartin, Attorney General

January 15, 2014

Brian E. Boykin
Equitable Sharing Program Manager
U.S. Department of Justice
Asset Forfeiture & Money Laundering Section
1400 New York Ave. N.W.
Washington, DC 20005

RE: Permission to proceed – Acquiring office complex next to current Attorney General Office

Dear Mr. Boykin,

As we had discussed in early December of 2013, the Attorney General was interested in acquiring a neighboring property that would add approximately 25,000 square feet to our current downtown operational facilities. As such, we have completed a number of due diligence matters, such as performing an appraisal, inspection of the property mechanicals, structure, roofing and environmental issues. We have sought permission from the State of Rhode Island, State Properties Committee to acquire the property after we have negotiated a fair price.

We are now at the stage in the process where we have made an offer for the property and the offer was accepted by the seller. The seller had been seeking \$3,995,000.00 for the sale of the property. We engaged a reputable state approved real estate appraiser to evaluate the property. We can provide a copy of the appraisal should you need it. Our appraiser valued the property at \$3,400,000.00. We had noted during our due diligence that the roof had lived 23 of its 25 year life expectancy and that there were some mechanicals were noted to need improvements. We expect to incur additional costs after the acquisition to upgrade the roof and the intake air handler systems as well as install a security system, refresh some interior paint and replace some carpeting at an estimated cost of \$500,000.00. Lastly, we will need approval to fund the day to day operations of the facility as the costs of heat, light, power, water, sewer and insurance are not anticipated within the Attorney General's current operational budget for this structure. I do not know what those costs will be as yet, but will provide an estimate shortly after the formal closing.

We have scheduled a final conceptual approval from the State's Property Committee and permission to proceed for tomorrow morning 1/16/2014 at 10 A.M.. We anticipate unanimous approval from that committee, but they will undoubtedly ask if we have received approval from the USDOJ Asset Forfeiture and Money Laundering Section (AFMLS). I had explained to the State Properties Committee at our December 2013 meeting, that your office has been supportive of this initiative and we expected full approval. After the State's Property Committee grants approval tomorrow, to proceed through final concept and formal closing, they will be seeking all

documentation to be submitted to them for final approval prior to the closing. They will need something from AFMLS in writing granting the approvals we seek below.

This letter is seeking three approvals:

The first is to proceed to a formal closing to acquire the property. The offer was for our appraised value of \$3,400,000.00 (date will be determined and forwarded to you so that a check or wire transfer can be processed to the seller from AFMLS – please let me know how much time will be needed to schedule this transfer of funds)

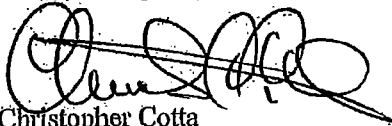
The second approval is sought to allow the Attorney General to proceed to engage bids and hire vendors to make the necessary improvements and repairs to the structure. We will provide a more detailed summary of those needs. While I have addressed some of the needs above, I'm sure we will need other items such as furnishings, technology and other items we haven't even thought about as yet. Granting tentative conceptual approval subject to our filing a detailed summary will suffice at this stage.

The last approval would be to fund the day to day operations of the facility, such as heat, light, power, water, sewer and insurances that are not covered in our current operation budget for this new/additional office complex. Again, granting tentative conceptual approval subject to our filing a detailed summary will suffice at this stage.

I know one of your concerns early on was who would be utilizing this newly acquired complex. The Attorney General and only the Attorney General's Office will use this facility. Our current location does not provide enough office and operational space. We currently house staff in approximately 13,750 square feet in the basement of our current building. We have attorneys in open cubicles conducting private business. Moreover, our file storage is at maximum capacity and we have no room to grow. We have recently conducted a study that clearly depicts the need for additional professional office space.

If there is anything else you need for me, please don't hesitate to call me at 401-274-4400 ext 2350 or via email at ccotta@riag.ri.gov.

Warmest Regards,



Christopher Cotta
Director of Administration

cc: Peter F. Kilmartin, Attorney General
Gerald Coyne, Deputy Attorney General

Draw #3



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903
(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilinartn, Attorney General

May 23, 2014

Mr. Brian E. Boykin
Equitable Sharing Program Manager
U.S. Department of Justice
Asset Forfeiture & Money Laundering Section
1400 New York Ave. N.W.
Washington, DC 20005

RE: Draw #3 Request

Dear Mr. Boykin,

We are at a stage where we will need additional funding through a third draw, to achieve a variety of issues, including but not limited to the following:

- 1A. Day to day operational costs for the newly acquired real estate facility located at 180 South Main Street, Providence RI for the period 2/17/14 through 6/30/2014 (current fiscal year from date of acquisition). As you may recall, we acquired 180 South Main Street, Providence RI on 2/17/14 with the approval and use of our equitable sharing funds with Draw #2 per our 1/15/2014 request for 3.4 million dollars. As part of that request we were clear that additional funding would be needed to fund operational costs and capital improvements expenditures for the facility.
- 1B. Day to day operational costs for the newly acquired real estate facility located at 180 South Main Street, Providence RI for the period 7/1/2014 through 6/30/2015 (next fiscal year)
2. Capital Improvements for 180 South Main Street
3. System-wide Capital Improvements - Information Technology related system changes, phone system upgrades, band-width upgrades, modernize back-up and disaster recovery system, support and hosting agreements for new initiatives.
4. State-wide law enforcement initiatives
5. Executive and Senior Staff training
6. Adjustments to expenditures related to Draw request #1

We are requesting a draw of \$ 4,980,900.00 to achieve the following:

1. Items related directly to unbudgeted costs for the day to day operations of the newly acquired facility at 180 South Main Street.

A. For the period 2/17/2014-6/30/2014:

Based on Average monthly costs of prior owner

Electric	5,925.00 x 4.5 months =	26,666.25	
Water	183.00 x 4.5 months =	823.50	
Sewer	233.00 x 4.5 months =	1,048.50	
Gas	1,225.00 x 4.5 months =	5,512.50	
Elevator	651.00 x 4.5 months =	2,929.50	
Fire Alarm	416.00 x 4.5 months =	1,872.00	
Security	279.00 x 4.5 months =	1,255.50	
HVAC	935.00 x 4.5 months =	4,207.50	
Misc	750.00 x 4.5 months =	<u>3,375.00</u>	
		47,690.25	47,700.00

B. For the period 7/1/14-6/30/2015:

Based on Average monthly costs of prior owner

Electric	5,925.00 x 12 months =	71,100.00	
Water	183.00 x 12 months =	2,196.00	
Sewer	233.00 x 12 months =	2,796.00	
Gas	1,225.00 x 12 months =	14,700.00	
Elevator	651.00 x 12 months =	7,812.00	
Fire Alarm	416.00 x 12 months =	4,992.00	
Security	279.00 x 12 months =	3,348.00	
HVAC	935.00 x 12 months =	11,220.00	
Misc	750.00 x 12 months =	<u>9,000.00</u>	
		127,164.00	127,200.00

2. Capital Improvements to 180 South Main Street

A. Elevator upgrade estimate	75,000.00	
B. Roof replacement	137,500.00	
C. Rug replacement & painting	125,000.00	
D. Architect & Engineer	100,000.00	
E. Security – card access	65,000.00	
F. Ventilation intake duct upgrades	300,000.00	
G. Exterior door replacement	15,000.00	
H. Furniture	150,000.00	
I. Generator & computer in HVAC	<u>100,000.00</u>	
	1,067,500.00	1,068,000.00

3. Capital Improvements system wide

A. Phone – upgrade from analog to IP	275,000.00
B. Actifio – disaster recovery platform	332,600.00
Annual co-location fees	30,000.00
C. Network – POE switches & Fiber	150,000.00

D. IT infrastructure refresh		
a. Storage (ex. HP 3par 7400)	711,000.00	
b. 10 Blades server virtualization	253,000.00	
c. Uninterrupted power APC	15,250.00	
d. Thin Client 1.5ghz 4 gb ram	175,000.00	
e. 27" monitors (option 24")	105,000.00	
f. KVM switch	3,000.00	
g. Wireless keyboard & mice	28,500.00	
h. Wireless points & antennas	165,000.00	
i. Shipping	25,000.00	
j. Rewire main office to CAT 6	50,000.00	
k. Office 365, VM, misc software	200,000.00	
E. Precious metals annual support	75,000.00	
F. CMS annual support	75,000.00	
G. Band-width upgrades annual cost	40,000.00	
H. Network switches annual support	25,000.00	
I. RICH hosting cost	30,000.00	
	<u>2,763,350.00</u>	2,764,000.00

4. Statewide law enforcement initiatives

A. audio / video statement system		
Create a unified audio / video statement taking system for each of the cities and towns and state law enforcement agencies,		
	250,000.00	250,000.00
B. Wireless technologies in all Judicial Complexes		
Provide wireless capabilities for staff to use and gain access to our internal VPN for case management		
	250,000.00	250,000.00

5. Training for Executive and Senior Staff

Senior Executives in State and Local Government		
Harvard Kennedy School, Boston Ma		
Three week training on policy, collaborative governance, decision making, exercising leadership		
	11,950.00	12,000.00

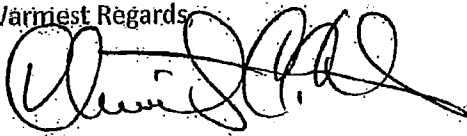
6. Adjustments to Draw # 1

A. Request for Real Estate & IT Review		
Approved at	150,000.00	
Actual cost after bid	550,000.00	
Variance		400,000.00
B. Vehicles		
Approved at	60,000.00	
Actual cost after bid	53,769.00	
Variance		(6,231.00)
C. RI Criminal History		

Approved at	2,000,000.00		
Actual cost after bid	1,826,213.80		
Variance		(173,786.20)	
D. AFIS upgrade			
Approved at	500,000.00		
Actual cost after bid	341,500.00		
Variance		(158,500.00)	
E. Precious Metals and Pawns			
Approved at	265,000.00		
Actual cost after bid	298,354.00		
Variance		33,354.00	
F. Office rehab @ Licht Complex			
Approved at	250,000.00		
Actual cost after bid	617,000.00		
Variance		367,000.00	
G. General Office expenses			
Approved at	25,000.00		
Actual cost after bid	25,000.00		
Variance		<u>0.00</u>	
Total variance needed		461,836.80	462,000.00
Total Draw #3 Request			4,980,900.00

We have a fairly detailed plan for each of the expenditure items above. Should you need any additional information or justification as to the need for any item, please contact me at 401-274-4400 ext 2350. Please send me an email when you have transferred funding so we can be on the look out to ensure we process the funding properly into the state account we use to make these expenditures.

Warmest Regards



Christopher Cotta
Director of Administration

CC: Peter F. Kilmartin, Attorney General
Gerald Coyne, Deputy Attorney General
Ernie Carlucci, Chief of Staff

April 28, 2015

Mr. Brian E. Boykin
Equitable Sharing Program Manager
U.S. Department of Justice
Asset Forfeiture & Money Laundering Section
1400 New York Ave. N.W.
Washington, DC 20005

RE: Permission to proceed:

- Architectural and Engineering work – Pastore Complex Cranston, RI
- Senior / Executive Training – Harvard Kennedy School

Dear Mr. Boykin:

As you know, the Rhode Island Attorney General's office is moving forward on numerous fronts with respect to addressing long standing real estate needs for the office.

One particular matter that has been discussed internally as a project plan would be to move our Bureau of Criminal Identification (BCI) and Diversion Unit away from the downtown area to a more public friendly and serviceable area. Within the Office, these units draw the highest numbers of people to our current office. Our small main lobby area is often congested with people awaiting criminal background checks or other appointments, and our staff must cross through this crowd to enter the building. Each time the interior door to our secure facility opens, there is a risk that an unauthorized individual could enter. We have long recognized the security challenges posed by this high volume of traffic. In addition, approximately one hundred persons seeking criminal history records are taken into custody each year when the record check reveals an active arrest warrant. The lack of public parking in the area of our current complex, combined with limited public transit, makes a visit to our building even more challenging. Finally, it has also long been our goal to house our Division Unit, which serves non-violent first time offenders, away from the main body of the Criminal Division.

The State maintains a complex in the city of Cranston, called the Pastore Complex, which is approximately ten miles away from our main office at 150 South Main Street in Providence RI. This facility is centrally located within the State of Rhode Island, adjacent to Interstate 95, and easily accessible from Interstate 295. Historically, this complex was originally constructed to house the state's general hospital, which included the "Institute of Mental Health." In addition, the state's correctional facilities are located on this site. With changes in treatment philosophy, many of the residential buildings on this complex were adapted for other uses by the state. Today, the complex includes the state corrections department, the Rhode Island Training School for Youth, the Registry of Motor Vehicles, the Rhode Island Traffic Tribunal court house,

Mr. Brian E. Boykin

April 30, 2015

Page Two

Eleanor Slater Hospital, the Department of Elderly Affairs, the Mental Health Advocate, the Department of Human Services and the Department of Labor and Training.

We recently learned that within this complex there is a vacant building that the state has partially rehabbed with new roofs, pointing of brick sides, new windows and some other minor modifications. The Attorney General has an interest in this building, which was formerly known as the Gloria McDonald Building. This building was originally part of the state hospital, and was later converted for use as women's correctional facility, until a new women's facility was recently opened. (When the women's facility was relocated, the "new" facility was also named after Gloria McDonald, who had served as a warden of the facility. Nevertheless, for the purpose of this project, we will continue to refer to the building by its former name.)

This facility would address several long term needs of this office. We envision use of this building to house our fingerprinting and background check operations, as well as our Diversion Unit. The enhanced public access to it and the space available within the facility would make it an ideal location for our Bureau of Criminal Identification. Relocation of this unit would free up critical space within the building currently housing our Criminal Division, allowing for long overdue improvement to those spaces, and would significantly reduce the foot traffic into this building by the general public. The reduction in foot traffic would enhance the physical security of this facility.

Additionally, the McDonald facility would have office space available for prosecutors and investigative staff to have a dedicated location to work on major investigations, and to have secure workspaces after satellite courthouses have closed for the day at 5:30, necessitating that our staff leave their offices. (In addition, our satellite offices are not open on weekends, limiting the ability of staff to prepare for upcoming trials.)

We are in the exploratory stages of this concept. Please find attached pages one through three that provide a basic outline of what exists in the facility and what the potential costs would be for further rehabilitation. All said, we been apprised that further study and evaluation by an architectural and engineering firm would be the best course of action in order to determine a complete and updated cost estimate for us to proceed to a final determination. We estimate the cost of hiring a professional architectural and engineering firm should not exceed \$100,000.00. We request permission to move forward with this conceptual process and the hiring of an A&E firm to give us the information needed to make an informed decision.

Secondly, we have a request to provide two senior/executive level staff to the Harvard Kennedy School for executive level trainings described in pages four through twenty. The two trainings costs \$7200.00 and \$ 12,400.00 for a total of \$19,600.00. Again, we seek permission to proceed. These are two exemplary classes highly recommended and the trainings will clearly benefit the Executive staff of the Attorney General and the Department as a whole.

Mr. Brian E. Boykin
April 30, 2015
Page Three

If there is anything else you need for me, please don't hesitate to call me at 401-274-4400 ext. 2350 or via email at ccotta@riag.ri.gov.

Warmest Regards,

Christopher Cotta
Director of Administration

cc: Peter F. Kilmartin, Attorney General
Gerald Coyne, Deputy Attorney General

Draw #5



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903
(401) 274-4400 - TDD (401) 453-0410

December 17, 2015

Peter F. Kilmartin, Attorney General

Brian E. Boykin
Equitable Sharing Program Manager
U.S. Department of Justice
Asset Forfeiture & Money Laundering Section
1400 New York Ave. N.W.
Washington, DC 20005

RE: Permission to proceed – Draw #6
Architectural and Engineering work – Pastore Complex Cranston, RI
Senior / Executive Training – Leadership RI
Hardware – Backup system increase in capacity
Mobile Devices and Generator – 180 So Main St Complex

Dear Mr. Boykin,

As you are aware, we have been diligently reviewing various alternatives for securing additional office space that would house all of our constituent services in a location out of the downtown area. Since 1996, when we took ownership of the existing 150 South Main Street facility in downtown Providence, we have struggled with the issue of coexisting with servicing the public, which in numerous cases are the very same individuals our prosecutors have indicted, tried and placed into incarceration. This practice causes significant safety and security concerns, in addition to hundreds of complaints heard monthly about the limited access due to limited available parking in the downtown area. To remediate the issue, we've explored numerous options of renting an off-site facility, renovating at least two vacant state owned structures in the Pastore Complex in Cranston, RI and securing a vacant piece of land in the Pastore Complex on which we could build a suitable structure of 18,000-20,000 square foot to house and operate all of our constituent services.

The options we reviewed are summarized below:

1.
 - A. Rental of property, 18,000-20,000 office space would cost approximately 115 per sq ft annually which amounts to \$ 2,070,000.00 annually. The annual lease in five years would equal the amount needed to construct and own the facility outright in five years. It doesn't make financial sense to lease property when we have the resources which we can dedicate towards building a capital asset.
 - B. 1st of two abandoned structures considered at the state owned Pastore Complex:

- a. Gloria MacDonald building, an unoccupied 56,000 sq ft vacant women's prison facility, brick building consisting of three floors, two above ground, one under in need of extensive repairs. The state capital projects group undertook an extensive review of the property to determine the feasibility of renovations to reopen for state office use. While the structure could be split into specific segments, whereby the Attorney General could use 20,000 sq ft, it was suggested that we absorb up to half the costs of total renovations estimated to be 16.8 million dollars. The estimate did not include costs for steam system improvements, Department of Transportation improvements to roads and entrances, construction of parking spaces, distribution of phones, data, and exterior water for sprinklers. The state has already replaced the roof, windows and repaired the exterior brick walls making the structure water tight. The structure is in need of heating or ventilation systems, elevator systems, electrical and plumbing distribution systems, security, generators or parking. The entire interior needs to be completely gutted, redesigned and outfitted to meet the office needs as well as comply with all the ADA mandates for a public office complex.
- b. The second structure is a small; 3,556 sq ft wooden, historical structure at the entrance to the Pastore Complex named the Eastman House. This structure would also need extensive repairs similar to the Gloria MacDonald building above and would need an addition of 14,444 sq ft, nearly four times the proportion of the existing structure to meet the 18,000 sq ft needs of the office. The addition would take the entirety of the available lot leaving little to no adjoining access for parking which would cause a safety issue of using an undeveloped parking space across a heavily used main entryway into the Pastore Complex. The cost of such renovation would be close to 10 million and the Attorney General would still have 145 year old wooden clapboard structure that would need significant maintenance annually to keep the historical significance.
- c. Lastly, we explored finding available vacant land to construct a building suitable for the Attorney General's use. Towards that end, we met numerous times with the State Administration to review options of available land and conformity to a developing master plan for the Pastore Complex. We demonstrated the need and priority as well as all of the preliminary work done reviewing the viability of renovating existing structures on the Pastore Complex. Between all of the relevant groups of interested parties assisting the Attorney General, including our owners representative, state capital projects team, state building code commissioner, Director of Administration and our internal team, it was determined that a net new structure would in all likely hood wind up being the best of all alternatives.

After many in-house facility meetings with the units involved and our building committee, we developed a program schematic of what the real estate needs would be for each of the following units: Consumer Protection Unit, Diversion Unit, BCI Unit and additional flex space for our county prosecutors who are on

trial and cannot access the Judicial Complex they are assigned after five o'clock evenings or on weekends. These internally developed real estate requirements for a "Customer Service Center" have been reviewed and approved for a Request for Proposals through the state administration purchasing division for an formal Architectural and Design process. Attached are three documents we believe justify the building of a new Customer Service Center on vacant land at the State owned Pastore Complex in Cranston RI.

- A. September 2, 2015 Customer Service Center
- B. (6) diagrams outlining the special needs for each unit
- C. Request for proposal – Architectural and Engineering (A&E) Services or the RI Attorney General's Customer Service Center

It is anticipated that a structure of this size and complexity will require nine (9) million dollars to construct (which we will seek funding based upon a draw schedule once formal building plans are in place and a construction contractor has been awarded a bid to do perform the work) and one (1) million dollars for the preliminary work of an Architectural and Engineering firm needed to create the actual building design and specifications documents needed prior to going out to bid for a construction contractor. We are seeking the A&E design and engineering funds as part of this request to be made available as soon as possible.

CONTRACTED SERVICES estimate - \$ 1,000,000.00

2.

We have approved one employee to partake in an executive training program offered by Leadership Rhode Island (LRI). This individual was selected from a diverse group of established and aspiring leaders to participate in a thought-provoking, 10 month community leadership core program. A brief description is attached as item D. The cost of this program is \$5,300.00. We find the benefits of granting limited staff the ability to become further educated in executive senior management and leadership skills transcends the department with clearer communication and execution of better management practices. We seek approval of the \$5,300.00 costs as this is not a program we could afford otherwise in our regular budgetary process.

EXECUTIVE TRAINING - \$ 5,300.00

3.

We recently upgraded our data back-up processing to a digital system that generates periodic snap shots throughout the day to ease any disruption of generating deleted or corrupted data. When we installed the system (Actifio) we sized the environment according to best practices and the volumes of data stored at that time. Since we've completed numerous information technology upgrades since the deployment of the Actifio back-up system, we have found our data volumes exploding in size which creates a deficit in the back-up system. We are seeking approval to add an additional rack of storage in both the local Actifio and the off-site Actifio located in Andover MA. The attached quotations (E & F) provide a cost of \$32,669.00 per location for a total of hardware cost of \$65,338.00 plus an additional monthly cost of \$2500.00 for the end to end commitment for a 20 TB NaviCloud Vault in Andover MA. We

seek approval for the additional \$65,338.00 for the hardware and recurring \$2,500.00 per month for the end-to-end vault commitment fee.

HARDWARE COSTS - \$ 65,338.00

Monthly Operational Charges \$ 2,500.00 or \$ 30,000.00 per year

4.

One of the projects we anticipated was outfitting the staffs who have a need with modern technology from which they could operate in a mobile method away from the office. Towards that end, our building review committee has reviewed various laptop components and has determined the Microsoft Surface Pro 3 or 4 as the appropriate hardware to use as it will interact with our new production environment seamlessly, is robust, and will be a value product for the next few years. We initially anticipate the need to acquire 50-75 of these for staff use. The cost approx \$1,500.00 ea so the estimate will equal approx \$112,500.00 for these mobile devices. Additionally, the judicial complexes do not have wireless capabilities so we will need mobile hot spots to operate mobile devices while sitting idle waiting for the daily matters to be called in the courtroom. We would like to start with 25 of these mobile devices and estimate the cost per month to run \$1250.00 per month as an ongoing operational costs until such time the Judiciary implements wireless technology in the courtrooms. Lastly, we will need to deploy some type of two factor level authentication process for the staff to access their daily production file structure as much of the data holds personal and private information that needs the added protections of third level encryption as an access point. We anticipate devices such as or similar to RSA keys. We estimate the cost of these types of devices to cost about \$5,000.00 for each 100 units over a two year cycle (quote attached - G). We seek approval for the mobile devices at an estimated cost of \$112,500.00 plus, \$5,000.00 for 100 of the RSA two factor authentication units and the ongoing monthly operational costs of \$1250.00 for some dedicated hot spots.

HARDWARE COSTS - \$ 112,500.00

Two Yr Subscription RSA 100 keys - \$ 5,000.00

Monthly Operational Cost 50 hot spots - \$ 1,250.00 or \$ 15,000.00 per year

5.

Now that the 180 South Main Street facility is operational and the Information Technology data room is also operational with the appropriate HVAC, we have determined through our building meetings and in discussions with our owners representative that the Architectural and Engineering design for the generator equipment that will serve the needs of the Attorney General shall not only meet the basic life safety needs but it will also run the entire Information Technology systems for the office wide production systems, the National Automated Fingerprint Information Systems, the State Criminal History Repository and the full office complex at 180 South Main Street. The Attorney General's Office currently has a bare minimum generator for life safety and criminal history operations only in the BCI office currently located at the 150 South Main Street Complex. Our initial assessment indicates a bid price inclusive of installation for a 300 KW generator will cost approximately \$ 500,000.00. We anticipate finalization of bid specifications in the next 30 days and a formal bid solicitation immediately following. We see approval of the \$ 500,000.00 for the 180 South Main Street Complex Generator purchase and installation.

Capital Equipment - 180 South Main Street - \$ 500,000.00

Draw Summary

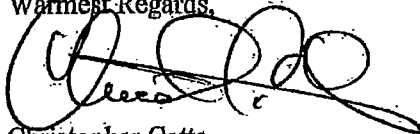
Item 1	\$ 1,000,000.00	A&E Consultant Services
Item 2	5,300.00	Executive training
Item 3	65,338.00	Hardware
Item 3	30,000.00	Operation costs for 1 year
Item 4	112,500.00	Hardware 75 laptops
Item 4	5,000.00	Operational subscription 2 yrs 100 RSA keys
Item 4	15,000.00	Operational costs - 1 year hot spots (50 ea)
Item 5	500,000.00	Generator Equipment and install

Draw 6 Total \$ 1,733,138.00

We are seeking conceptual approval for the items addressed above. Once the approval is granted to proceed, we will need the funds wired whenever scheduling will permit. We fully understand the Holiday Season may impact timing due to potential employee vacations. As an aside, I want you to know one of our next projects will be to fully reconcile the expenditures to date against the specific line items per the previously authorized draws to ensure we are completing the tasks as requested and approved and to formally recognize any variances that may exist. We are greatly appreciative of the assistance you have provided ensuring these projects are reviewed and approved as these initiatives are making a difference in how we are progressing with the modernization of the Attorney General's Office.

If there is anything else you need for me, please don't hesitate to call me at 401-274-4400 ext 2350 or via email at ccotta@riag.ri.gov.

Warmest Regards,



Christopher Cotta
Director of Administration

cc: Peter F. Kilmartin, Attorney General
Gerald Coyne, Deputy Attorney General
Ernest Carlucci, Chief of Staff



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903
(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilmartin, Attorney General

June 23, 2016

Brian E. Boykin
Equitable Sharing Program Manager
U.S. Department of Justice
Asset Forfeiture & Money Laundering Section
1400 New York Ave. N.W.
Washington, DC 20005

RE: Permission to proceed – Categories 1 through 9 below

Dear Mr. Boykin,

We have a number of items for which we need approvals to move forward and to proceed with the next wire transfer of funds.

1. One of the office major concerns involves security related to the perimeters of both 150 and 180 South Main Street offices in downtown Providence, RI. As such we have explored placing structural bollards in the front of both offices to protect the staff who work within. As part of that project, our internal Health and Safety Committee, Security professionals and the Executive staff all concur that we install security gates to each open parking area as an additional means to protect the integrity of our structures and the staff who work inside. Towards that end, the City of Providence and the State of Rhode Island are in the process of rehabbing South Main Street as a reconstruction project. We contacted their approved vendor to scope the work required and sought approval from the State Department of Transportation to addend the existing contract for additional work that would achieve our goal. We have attached under Attachment 1 the estimated and approved costs by RIDOT, RIAG and the contractor D'Ambra Construction. The state road project is currently underway and they will fit our work in to the project subject to funding approval. Our initial estimates were \$425,000.00 plus allowances of \$35,000.00 for added paving and tree work for a subtotal of \$460,000.00 Internally we added another 10% for unknown contingencies for a grand total of \$506,000.00.

Amount Requested: \$ 506,000.00

2. As you know from the previous draw we hired an architect (Vision 3) to design and prepare construction bid sheets for the Attorney General's Customer Service Complex that will be located out in the Pastore Complex in Cranston RI. We have worked through State Administration to secure property and they have assisted us with their Construction

Management Team through the design phase. We anticipate completed construction documents in the very near future that will be used for competitive bidding purposes. With attachment#2, you'll find our rough construction estimates to be in the \$15,000,000.00 range. In order to secure bidding we'd like to have one third on hand for the initial out lay of funds to start the construction once awarded. Obviously, until we have an approved construction company hired, we do not want to sit on a large volume of money so we will provide a firm draw schedule once we have construction firm hired and a construction manager who will ensure the project is built according to plans, on time and within budget. Our goal will be to combine both costs for construction and construction management into this particular cost center. We do not have a cost for the Construction manager at this time but we anticipate that cost to equal 8 to 10% of the construction cost.

Amount Requested: \$ 5,000,000.00

3. We need to enhance our Criminal History system to account for an automated Gun Permitting process. We have attached (#3) a proposal from our current vendor to automate the process through the existing database.

Amount Requested: \$ 72,200.00

4. We need to enhance our criminal history system to account for an automated transfer of Restraining and No Contact Orders direct from the state judiciary. This enhancement will generate accurate and completed restraining orders for all state and local law enforcement to have available upon inquiry. Attached (#4) is a proposal from our existing vendor to automate the process through the existing Criminal History system.

Amount Requested: \$ 34,000.00

5. The Attorney general's office has completed most of the converged information technology environment. One of the software solutions was to implement Microsoft Office 365. We had not included those costs in any previous draw request. We have an estimate attached (#5) of \$59,892.25 to provide the software to all existing 236 staff members.

Amount Requested: \$ 59,892.25

6. As we rolled out the new and improved converged information technology environment which consists of an HP SAN storage, HP production server environment as well as desktop thin clients, we found there was a need to increase system capabilities for both server capacity and memory. Attachment #6 provides both actual quotations and justification from our internal IT Staff.

Amount Requested: \$ 120,521.86

7. As part of the new and improved information technology systems deployed, we replaced all of the network switching to CISCO switches. We used an outside consultant vendor who assisted in the system architecture and have maintained a max time agreement for all of Fiscal year 2016 and we propose to continue through fiscal 2017. Attachment #7 provided proposal for both FY 16 & 17 in total for \$46,336.20

Amount Requested: \$ 46,336.20

8. As the Attorney General's Office is expanding and growing, we have a dire need to engage with an outside consultant regularly to provide needed expert services related to the technological needs for the department. With this help we are assured of implementing systems that work well with each, are not needlessly redundant, and that they are utilizing state of the art hardware and software. The expertise that is provided prevents the department from spending funds needlessly and that there is appropriate oversight of these IT related projects. This three year agreement attached #8 costs \$546,000.00

Amount Requested: \$ 546,000.00

9. Our annual operational costs to sustain those items already acquired using the "Google Funds". Similar to what we requested for Fiscal Years 2014 and 2015, we seek funding to support the ongoing operations and maintenance for the items purchased. Below is a list of the annual costs:

Repairs:	FY16	FY17
Appollo Roofing	7,850.00	
Barlows Plumbing	3,091.72	
C&K Electric	9,236.47	
Legacy Contractor	60,294.68	
Locke Shoppe	7,163.02	
NEXGEN	19,356.82	
Sunset Tint	850.00	
Western oil	1,400.00	
Subtotal	109,242.71	100,000.00

Maintenance:

Century Link - alarm	5.39	0.00
Fire extinguisher Svs	165.00	165.00
Ken Botelho Plumbing	250.00	250.00
Martins maintenance	17,441.60	18,000.00
Narraganset Bay Sewer	2,691.17	2,750.00
Navasite	27,500.00	27,500.00
NE Gas (heat & Electric)	76,059.95	77,500.00
City Providence fire box	500.00	500.00
Providence Water	1,924.54	2,000.00
Terminix pests	240.00	240.00
Elevator	1,677.51	2,500.00
Verizon	851.58	1,000.00
Warroom	397.76	500.00
WB Mason	54.35	0.00
Subtotal	129,758.85	132,905.00

Total \$239,001.56 \$ 232,905.00 \$ 471,906.56

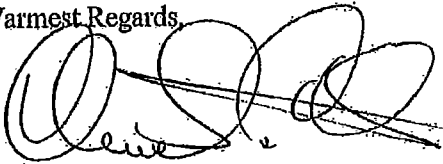
All totaled, we'd be looking for approvals and a draw amount for the following:

1. Security bollards and secure gates	\$ 506,000.00
2. Construction Draw	
Partial for Customer service Center	5,000,000.00
3. Gun Permitting automation	72,200.00
4. Restraining / No Contact orders	34,000.00
5. Office 365 licensing office-wide	59,892.25
6. Upgrade system servers and memory	120,521.86
7. Network switches – Managed services	46,336.20
8. Consultant – expert IT project manager	546,000.00
9. Repairs and maint - Google projects FY 16&17	471,906.56

Grand Total Draw \$ 6,856,856.86

If there is anything else you need for me, please don't hesitate to call me at 401-274-4400 ext 2350 or via email at ccotta@riag.ri.gov. If at all possible, could you please let me know when the Marshalls Service transfers the funding so we can be on lookout for it on our end.

Warmest Regards,



Christopher Cotta
Director of Administration

cc: Peter F. Kilmartin, Attorney General
Gerald Coyne, Deputy Attorney General
Ernest Carlucci, Chief of Staff

DRAW # 7



State of Rhode Island and Providence Plantations

DEPARTMENT OF ATTORNEY GENERAL

150 South Main Street • Providence, RI 02903

(401) 274-4400 - TDD (401) 453-0410

Peter F. Kilmartin, Attorney General

March 21, 2017

Brian E. Boykin
Equitable Sharing Program Manager
U.S. Department of Justice
Asset Forfeiture & Money Laundering Section
1400 New York Ave, N.W.
Washington, DC 20005

RE: Draw # 7

Dear Mr. Boykin,

We have been very busy implementing numerous phases of what we had originally planned with regard to building / space needs and information technology upgrades. We are finishing up some aspects of the acquisition and renovation of 180 South Main Street, beginning the construction of the new 26,000 square foot new customer service center in Cranston, RI and we have just begun the architectural and engineering phase of renovations for our main office at 150 South Main Street in downtown Providence. To that end, we will be in need of some financial resources to complete the projects listed below,

1. As you know, per our 6/23/16 Draw #6, we had allotted \$5,000,000.00 as a partial amount drawn for the construction costs of the new customer service center that will be built in Cranston, Rhode Island. This new structure will house the Bureau of Criminal Identification, Diversion Unit, Consumer Unit and flex office space for the county prosecutors. We drew down this amount to show good faith to the state procurement office while the bids were being submitted by the potential construction contractors. We have worked through State Administration to secure the real estate and they have assisted us with their Construction Management Team through the design phase. We anticipated our rough project estimates to be in the \$15,000,000.00 range. In order to secure bidding, we'd requested the partial draw of \$5 million dollars. We have since awarded the construction contract after receiving five competitive bids. The final result of the bids provided a General Construction cost of \$11,848,700 and we have factored the following soft costs to be added to the General Construction costs:

A. Photovoltaic (PV) Solar installation		\$ 375,000.00
B. Construction Contingency		\$ 611,685.00
C. Design and allowances	\$ 528,395.00	
1. Permits & Applications	\$ 75,000.00	
2. Surveys / Borings	\$ 75,000.00	
3. Special Inspections	\$ 75,000.00	
4. Other inspections	\$ 125,000.00	
5. Reimbursables	\$ 20,000.00	
6. LEED Applications	\$ 20,000.00	
7. Traffic Studies	\$ 30,000.00	
8. Ground Penetrate Radar	\$ 30,000.00	
Total		\$ 978,395.00
D. Furniture & Fixtures		
1. Telephones	\$ 20,000.00	
2. Security Systems	\$ 20,000.00	
3. Furniture	\$ 279,136.00	
4. High Density storage	\$ 112,005.00	
5. Regular storage	\$ 22,090.00	
6. Other equipment	\$ 25,000.00	
Total		\$ 478,231.00
E. Legal and Administrative		
1. Owners Rep / Project rep	\$ 360,750.00	
2. Moving and install	\$ 75,000.00	
3. Legal fees	\$ 51,382.00	
4. Public Art -state law	\$ 122,237.00	
5. Solar rebates	(\$ 102,900.00)	
Total		\$ 506,569.00

In summary we have allocated the total construction costs to be:

1. General Construction Costs	\$ 11,848,700
2. Solar Installation	\$ 375,000
3. Construction contingency	\$ 611,685
4. Design & Allowances	\$ 978,395
5. Furniture & Fixtures	\$ 478,231
6. Legal & Admin	\$ 506,569

Total	\$14,808,580	
Less Design & Allowance	(\$ 1,000,000)	prior draw #5 item #1 on 12/17/15
Less 1/3 rd	(\$ 5,000,000)	prior draw #6 item #2 on 6/23/16

Amount needed to complete construction. \$ 8,808,580 requested this draw.

2. We need to enhance our Prosecutorial Criminal Case Management System to include a number of functional units that were originally omitted. The additional development will integrate our existing FileBound document management solution used in the Civil Case Management System into the Prosecutorial Criminal Case Management System, provide

enhancements for a new user interface with increased system performance, adding functionality for the Diversion and Appellate Units, creating a "lite" interface for prosecutors to utilize while in the courtroom, create advance reports that will assist with our grant reporting and annual report requirements, build statistical count screens and define extraction criteria and create an XML broker interface.

Amount Requested: \$ 308,880

3. Project Manager / Owner's Representative for the renovation of the Attorney General's main office headquartered at 150 South Main Street. The Owners Representative acts as the project manager to ensure that the Attorney General receives appropriate value and consideration for each phase of design, and construction for the entire project. This is a contracted service, not an office employee. The 150 South Main Street building will ultimately be gutted and rehabilitated to conform to meet the Criminal Division as well as the Executive and Administrative Division needs of the office. To that end, the rehabilitation project will include the entire exterior envelope, inclusive of the cupola, roof, limestone and brick repairs. The 55,000 square foot building needs renovation of each of the existing four floors to offer a modern functional law office inclusive of video technology and modernized networking capabilities. New offices, conference areas, war rooms, break rooms, lavatories and storage along with furnishings, fixtures, artwork and equipment will be designed and installed over the next eighteen months. Architectural and engineering will be needed to resolve asbestos abatements, finish the heating, air conditioning and ventilation work previously started, remediate basement water issues and design a connecting bridge between 150 and 180 South Main Street buildings. Overall our initial construction costs are estimated to be between 8 to 10 million dollars. At the present time we seek one fourth of the estimated construction costs (\$10 million x .25= \$2.5 million) plus the amount required for project management (Competitive bid amount \$463,600.00) to ensure the project is done on time and on budget. The total amount needed:

Amount Requested: \$ 2,963,600

4. The Attorney General's Office is in the process of purchasing two new office fleet vehicles. One for the Attorney General and one for the Deputy Attorney General. We are replacing a 2011 GMC Acadia and a 2010 Chevrolet Impala with two 2017 GMC Arcadias. The cost of the vehicles are \$41,607.00 and \$38,094.00 respectively. We are selling their existing vehicles to the state fleet for a total fair market value of \$19,700.00 leaving the net cost of \$60,001.00 as a need.

Amount Requested: \$ 60,001

5. There are two remaining major pieces in the renovation of the 180 South Main Street facility. One is the replacement of the roof which will be going out for competitive bids in the next few weeks and the other is the installation of a building generator. The generator project has had a significant increase in scope since our initial design. We are now including a main building transformer upgrade and main electrical panel upgrade as part of this project. This aspect delayed the initial project until we could finalize the electrical engineering aspects to

ensure we facilitate all building code requirements. This project also added landscaping and platform construction and an upgrade of the existing gas main and distribution to the building to accommodate the full building generator. Our initial estimate of \$500,000.00 does not cover the actual competitive bid price of \$1,077,000.00 which generated an additional need of \$577,000.00 to complete this project. Once completed we will have a fully functional office that will be fully operable without the need for electricity from the grid. This project is also incurring an additional \$7,000.00 per month in generator rentals that are maintaining the information technology data center through any power failures.

Amount Requested: \$ 577,000

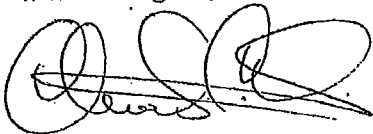
In total, we are looking for approval and a draw amount for the following:

- | | |
|---|--------------|
| 1. Construction Draw | |
| Partial for Customer Service Center | \$ 8,808,580 |
| 2. Upgrade / Enhancements to | |
| Prosecutorial Criminal Case Management | 308,880 |
| 3. Main Office rehabilitation – first phase | 2,963,600 |
| 4. Replacement of two fleet vehicles | 60,001 |
| 5. Generator project – scope change | 577,000 |

Grand Total Draw \$ 12,718,061

If there is anything further you need for me, please don't hesitate to call me at 401-274-4400 ext 2350 or via email at ccotta@riag.ri.gov. If at all possible, could you please let me know when the Marshalls Service transfers the funding. Thank you for your time and consideration in this matter.

Warmest Regards,



Christopher Cotta
Director of Administration

cc: Peter F. Kilmartin, Attorney General
Gerald Coyne, Deputy Attorney General
Ernest Carlucci, Chief of Staff